



2025 REALTOR® Transfer Notification
\$175 transfer fee will be invoiced upon completion
of the transfer within the MLS.

MEMBER INFORMATION:

REALTOR® Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

PREVIOUS FIRM INFORMATION:

Company Name: _____

Employing Broker Name: _____

Address: _____

City: _____ State: _____ Zip: _____

NEW COMPANY INFORMATION:

Company Name: _____

Employing Broker Name: _____

Address: _____

City: _____ State: _____ Zip: _____

MLS LISTING INFORMATION – GSAR does NOT transfer or assign listings. Please check one of the options below, which must be authorized by the previous Employing Broker:

☐ Previous Employing Broker will cancel ALL Active and Under Contract listings. Transferring Member will write new contracts and re-enter listings under new company.

☐ Previous Employing Broker will cancel ONLY the following Active and U/C listings. Transferring member will write new contracts and re-enter listings under new company.

MLS#’s _____

☐ All Active and Under Contract listings will remain with previous Employing Broker and previous Employing Broker will assign listings to other agents in the office.

AUTHORIZATION: Please have both your previous and new employing broker sign below

Previous Employing Broker: _____ Date: _____

New Employing Broker: _____ Date: _____

Please email your completed form to jessica@gsar.realtor



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**Glenwood Springs Association of Realtors • 2520 S. Grand Ave., STE. 108 • Glenwood Springs, CO 81601
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